

NEW IMPROVEMENT & REVIEW PROTOCOL

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What is the Commission being asked to do?

The Commission is asked to agree the attached proposed new Improvement & Review Protocol for referral to the Regulatory & Appeals Committee for inclusion in the Council Constitution.

Executive Summary

The Current Improvement & Review Protocol as featured in the Council's Constitution at Part 3 – E requires updating, given a considerable number of out-of-date cross references and statutes found in the document. A revised protocol with deletions struck through and additions underlined is attached for Commission Members' consideration.

There have been no changes of substance which affects the current working of the Commission as a result of this updating exercise.

If acceptable the revised protocol will be referred to the Regulatory & Appeals Committee at their meeting on 26 November 2014 as it will require amendments to the Constitution.

Background and Issues

Officers in the Democratic, Legal & Policy Services have worked their way through the Protocol, in consultation with the Chairman, and identified the marked amendments.

Conclusions/ Recommendations

Members are recommended to confirm the acceptance of the new protocol and where necessary make further amendments if necessary to aid clarification.

Corporate and Financial Implications

There are no financial implications in respect of this report; however in respect of corporate implications the input of the Head of Democratic, Legal & Policy Services along with Council's Monitoring Officer (District Solicitor) has been utilised, ensuring all governance and statutory requirements have been accounted for.

Next Steps

If acceptable to the Commission, an appropriate report will be submitted to the 26 November 2014 meeting of the Regulatory & Appeals Committee for onward recommendation to Full Council in respect of the revised Protocol before the Commission, or any further amended Protocol at which the Commission may arrive.

Background Papers

Working papers in respect of the identification of the proposed amendments are held in the Democratic Services Section.